



**Turmosayya  
Association Chicago**

**6254 W. 111th St. Chicago Ridge, IL 60415**

**[www.tacunited.org](http://www.tacunited.org)**

***Turmosayya***  
***Association***  
***Chicago.***

***BYLAWS***

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## **Article I- Name, Nature, and Affiliation**

### **Section 1: Name**

Turmosayya Association in Chicago

### **Section 2: Principal location**

The Association principal location in Bridgeview Illinois. The Board of Directors (BOD) may change the principal office location within the state of Illinois, as necessary.

### **Section 3: Nature**

The Association shall be a charitable, religious, social, cultural, educational, public services-oriented, and non-profit organization pursuant to Section 501 (c)(3) of the Internal Revenue Code of 1954. The Association shall not carry on any activity not permitted to be carried on: A) by a corporation exempt from federal income tax under Section 501 (c)(3) of the Internal Revenue Code of 1954, or B) by a corporation, contributions to which are deductible under section 170 (c)(2) of the Internal Revenue Code of 1986. No part of the net earnings of the Association incur to the benefit of any individual.

### **Section 4: Affiliation**

Turmosayya Association in Chicago  
FEIN # 472320949

### **Section 5: Vision**

Vision is: "A virtuous and just our society".

### **Section 6: Mission**

Mission is: To serve our people, by undertaking cultural and social meetings, God-Consciousness, Liberty and Justice and help those who need it within the capabilities of the association.

## **Article II- Membership**

### **Section 1:** General provisions

The membership of Turmosayya Association in Chicago

Shall follow the policies and procedures governing membership in the association.

### **Section 2:** Participation.

**A•** Shall be a resident of our community, living in the Midwestern States.

**B•** Abide by the bylaws and objectives of the Association.

**C•** At least 18 years old

**D•** And Shall pay the annual contribution (\$100)

## **Article III: General Assembly**

### **Section 1:** General provisions

The Association General Assembly (GA) shall abide by the decisions of Turmosayya Association in Chicago and adopt its Bylaws, policies, and procedures.

### **Section 2:** Definition

The General Assembly is the Association highest authority, and its decisions are binding on all bodies of the Association.

### **Section 3:** Composition

- 1) The Association GA shall be composed of Association members as specified in membership criterion.
- 2) Other members may be invited occasionally by the Association BOD to attend Association GA meetings and observe business transactions, with no voting rights.

### **Section 4:** Duties

- A. Approve and amend the Association Bylaws by two-thirds majority vote of those present in an official meeting called for this purpose.
- B. Elect the Association BOD and evaluate their performance.
- C. Remove Association BOD by a simple majority vote in a legal meeting.
- D. Approve or reject the annual report of the BOD in its annual meeting. If the report is rejected, the GA may take the appropriate actions, which may include but are not limited to, asking the BOD to re-compile the report with additional information, or to conduct additional work and add it to the report.
- E. Approve sale or reallocation of Turmosayya Association in Chicago.

### **Section 5:** Meetings

- A. The Association General Assembly shall hold regular meetings at least once a year.
- B. Special meetings may also be called by the Association BOD or by a written petition of 51% of the Association Voting Members to discuss and vote on a special agenda item. The BOD must call for such a Special Meeting no later than a month from the date of the request.
- C. The Association President or his appointee shall preside over the Association General Assembly meetings.
- D. Meetings may be held in person or video conferencing in which all attendees can hear and converse with one another.

**Section 6: Quorum**

A. A simple majority of the members of the Association General Assembly shall constitute a quorum.

B. If no quorum is present after a waiting period of one hour, then a subsequent meeting, after a minimum of one week, shall be held, and the quorum shall be reduced to 20% of the Voting members. If no quorum is reached, the Association BOD shall decide the matter in question.

**Section 7: Notice**

A. Notice for regular meetings of the Association General Assembly shall specify the date, time, and place of the meeting. The purpose(s) of the meeting may, but need not, be specified.

B. Notice shall be given at least one week prior to the meeting. Notice shall communicate by e-mail, telephone or in person, or published in Association page.

C. Calling for an “Urgent” meeting of the Association General Assembly shall be done as soon as the need arises after the approval of the Association BOD.

**Section 8: Voting**

Resolutions and recommendations of the Association General Assembly shall be passed by a simple majority vote in a legal meeting except when otherwise specified in these Bylaws.

**Section 9: Agenda**

The Association BOD shall present an agenda for the Association General Assembly, which shall approve or amend it at the beginning of its legal session. The Association Secretary shall send the notice for the Association General Assembly and make all necessary arrangements.

## **Article IV- The Board of Directors**

### **Section 1:** General provisions

The Association BOD shall abide by the decisions of Turmosayya Association in Chicago And follow its Bylaws, policies, and procedures.

### **Section 2:** Definition

The Association Board of Directors (BOD) is the highest authority of the Association when the GA is not in session, and its decisions are binding on all the Association working bodies, owned and affiliated institutions.

### **Section 3:** Duties

The Association BOD shall fulfill the following duties:

- A. Provide general guidelines and direction for the overall operation of the Association.
- B. Approve Association departments, committees, Executive Director (ED), new entities and bodies.
- C. Approve purchase or acquiring of new properties and assets.
- D. Prescribe powers and duties for officers, agents, and employees in accordance with the bylaws.
- E. Approve, amend, or reject plans and programs submitted by the Association Executive Committee or its affiliates.
- F. Discuss the periodic report(s) presented by the Executive Committee and approve, amend, or cancel its decisions.
- G. Remove the Executive Committee by a simple majority of the **BOD**.
- H. Evaluate, supervise, and follow up on various executive bodies and committees of the Association to assure that their performance is in accordance with the Association plans and programs.
- I. Approve and amend the budget of the Association.
- J. Approve all new members of the Association.
- K. To maintain bank accounts controlled according to common business standard, state law, and non-profit business regulations and in accordance with Turmosayya Association in Chicago Financial policies and regulations.
- L. Formalize affiliations with other organizations.
- M. Assign the Association election committee.

### **Section 4:** Membership and Term

The Association BOD shall consist of eleven Members.

The President:

The President shall be the one who has obtained the highest votes in the election among the committee members elected. President will serve for a period of one year, and shall not serves more than (4 periods)

Vice President:

The Vice President shall be the second highest votes in the election among the elected committee members and shall not serves more than (4 periods)

. The Association Board of Directors may be removed by simple majority vote of the General Assembly in one of its legal meeting according to its rules and regulations described in these Bylaws.

v. The Association President may be removed from the president position by two third majority vote of the BOD in a legal meeting.

**Section 5: Meetings**

- A. The Association BOD shall meet regularly at least once every month.
- B. Special meeting(s) may be held at the request of the Association President or at least three members of the Association BOD.
- C. Meetings may be held in person, video conferencing, or conference call in which all attendees can hear and converse with one another.

**Section 6: Notice**

- A. Notice for regular or special meetings of the Association BOD shall specify the date, time, and place of the meeting. The purpose(s) of the meeting may, but need not, be specified.
- B. Notice shall be given at least a week prior to a regular meeting and two days prior to an urgent meeting.
- C. Notice shall be deemed communicated by e-mail, telephone or in person, or published in any Association periodical(s) circulated to members.

**Section 7: Quorum**

A simple majority of the Association BOD shall constitute a quorum.

**Section 8: Voting**

Decisions are passed by a simple majority unless otherwise provided by these Bylaws, or by consensus developed during its regular or special meetings; all decisions must be recorded in the meeting minutes.



## **Article V- Officers**

### **Section 1: The President**

A. The President is the chief executive officer of the Association, who represents and speaks on behalf of the Association.

B. The president shall fulfill the following duties:

1) Act as chairman of the Board, preside over the Association BOD, direct, and supervise various executive divisions and sections of the Association, and assure their fulfilling of their duties.

2) Address urgent and emergency Association matters and make necessary decisions.

3) Co-sign, if needed and according to the Association financial rules and regulations, with the Treasurer, on all checks or other instruments that have been issued by the Association.

4) The Association BOD, in its next regular meeting, shall review measures taken by the Association President. It is up to the BOD to uphold, alter, or cancel such measures.

5) Nominate the Executive Director to be approved by the BOD.

### **Section 2: The Vice-President**

A. The Association shall have one Vice President.

B. The Vice President is a member of the Association BOD. He/she shall assist the President.

C. The Vice President shall become Acting President in the absence or incapacitation of the President. The Association BOD shall meet within one month to elect a new President.

### **Section 3: The Secretary**

A. Shall keep the Association records, give, or cause to be given all notices required, and perform such other duties as assigned by the Association President or the BOD. He / She shall be responsible for the Association seal.

B. The Association Secretary shall keep a book of minutes of all meetings of the Association BOD and of the General Assembly.

C. The Secretary shall maintain the membership lists and shall conduct the correspondences between the Association and its Voting members.

### **Section 4: The Chief Financial Officer (CFO)**

A. Shall be the Association financial officer responsible for the receipt, custody, deposit, and withdrawal of the Association funds, and payment of expenses.

B. Shall be one of the authorized signatures for all checks, drafts, and other instruments of payment of money or transfer of property. A second signature may be required by the President or any other person appointed by the Association BOD.

C. Shall accept all contributions, gifts, designated funds, bequests, properties, or devices for the general purpose or for any designated purpose of the Association. All such gifts and other properties shall be deposited, invested, and/or placed in safe keeping on behalf of the Association by the Treasurer or President as directed by the Association BOD.

D. CFO may delegate financial the above duties to the Executive Director or dedicated treasurer with prior approval of the BOD.

E. Shall assure that all transactions have been subject to proper accounting and shall keep adequate financial records of the Association. Implement Association financial procedures and policies.

F. Shall present the financial report quarterly to the Association BOD.

G. Shall perform the entire duties incident to the office of Treasurer and such other duties as assigned to him by the President.

## **Article VI- The Executive Committee**

### **Section 1: Definition**

Their term of service is two years renewable and they are chosen from members of the Association body.

### **Section 2: Duties**

The Executive Committee shall fulfill the following duties:

- A. Formulate policies, plans, and programs, subject to the approval of the Association BOD.
- B. Evaluate, supervise, and follow up on the various executive bodies, departments, and committees of the Association to assure that their performance is in accordance with the policies, plans, and programs of the Association.
- C. Prepare the budget of the Association.

### **Section 3: Executive Director (ED)**

- A. The President shall nominate an Executive Director and present to the Association BOD for approval.
- B. The term of the ED two years renewable.
- C. The executive director shall
  1. Preside over the Executive Committee.
  2. Attend BOD meetings when deemed necessary as a non-voting member.
  3. Execute the programs and activities of the Association and run its administrative and operational functions in coordination with the President.
  4. Coordinate between the different departments, programs, and projects of the Association.
  5. Work with the Treasurer to prepare the budget for the Association and for the implementation financial policies.

### **Section 4: TREASURER**

- A. The CFO may serve as the treasurer if deemed appropriate the Association's BOD.
- B. Assist CFO and perform duties as assigned by the CFO.
- C. Assist the CFO and ED in preparation of annual budget.
- D. Implement Association financial procedures and policies.
- E. Shall assure that all transactions have been subject to proper accounting and shall keep adequate financial records of the Association.
- F. Shall prepare the financial report as directed by the CFO.
- G. With the approval of the BOD may be authorized to sign on the Association accounts.

## **Article VIII: General Provisions**

### **Section 1: Term**

The term of the various Organization bodies starts a month following the regular meeting of the GA and in which an election takes place. The terms of the Board, President and Officers start at that date.

### **Section 2: Fiscal Year**

The fiscal year shall initially begin on the first day of January and terminate on the last day of December of each calendar year. The Board may change the fiscal year by a simple majority vote.

### **Section 3: Proxy**

Voting can be cast in person and can vote on behalf of 3 other registered and paid members.

### **Section 4: Amendment**

a) These Bylaws may be amended in an official GA meeting by two-thirds of majority vote. The GA shall consider proposed Bylaw amendments if presented by a GA member to the Board at least onemonth prior to the meeting of the GA.

### **Section 5: Interpretation of Bylaws**

The GA construes the Bylaws when in session. When the GA is not in session, the BOD assumes that responsibility.

### **Section 6: Finance**

A. The funds of the Association shall be deposited in one or more bank accounts. The Treasurer supervises all the financial matters of the Association. The President, Treasurer or their delegates are authorized to sign on the Association accounts.

B. The income of the Association derives from: 1) portions of membership dues, 2) donations received and/or solicited, 3) grants, and 4) any money-producing projects and/or investments that were established for the benefit of the Association as approved by the Association BOD.

### **Section 7: Non-discrimination**

A. Turmosayya Association in Chicago provides activities, programs, and services to its members and/or the community at large.

B. Programs and activities offered to the community at large shall be open to all interested individuals without discrimination based on race, color, sex, religion, or national origin, provided that these individuals abide by the rules and regulations established by the Association.

### **Section 8: Election Committee**

A. The Board shall appoint a five-member Election Committee to manage the Association and the BOD elections. Members of the Election Committee shall not accept nomination to the subject election or if nominated for a post of the current election must leave the Committee to accept the nomination, in which case the Board shall appoint a replacement to them.

B. The Election Committee shall receive and publish nominations from the GA for a period of two weeks. The Election Committee shall verify the qualifications of the nominees and publish the final list one week later.